



## Fiscal Agent Designation

As stated in the "Memorandum of Agreement between the Southwest Wisconsin Counties Consortium (SWCC) and the Southwest Wisconsin Workforce Development Board (SWWDB)," dated December 15, 2015, the SWCC has designated the SWWDB as the local fiscal and administrative agent for WIOA Title 1 funding. As such, SWWDB shall receive WIOA Title 1 funds on behalf of the Southwest Wisconsin Workforce Development Area. Additionally, the fiscal agent shall execute the following functions, as described in 20 CFR § 679.420:

- (1) Ensure sustained fiscal integrity and accountability for expenditures of funds in accordance with Office of Management and Budget circulars, WIOA and the corresponding Federal Regulations and State policies.
- (2) Respond to audit financial findings.
- (3) Maintain proper accounting records and adequate documentation.
- (4) Prepare financial reports.
- (5) Provide technical assistance to subrecipients regarding fiscal issues.
- (6) Procure contracts or obtain written agreements.
- (7) Conduct financial monitoring of service providers.
- (8) Ensure independent audit of all employment and training programs.

The SWWDB shall hire staff to ensure these functions are executed.

This form reaffirms the designation indicated in the aforementioned agreement and introduces no changes to the responsibilities of either entity or the Agreement. This designation shall remain in place unless either party initiates a revocation of this designation, which will be addressed through the Conference Council as indicated in the "Memorandum of Agreement between the Southwest Wisconsin Counties Consortium (SWCC) and the Southwest Wisconsin Workforce Development Board (SWWDB)."

DocuSigned by:

*John Meyers*

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**for SWCC, Chief Elected Official Signature**

5/26/2022

**Date**

John Meyers

**Name of Chief Elected Official**

DocuSigned by:

*Maria Lauck*

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**for SWWDB, Chairperson**

5/27/2022

**Date**

Maria Lauck

**Name of Chairperson**

